



# Alpha Technical management and skills institute

Form No: IIMTE/

Date:

## **APPLICATION FORM FOR CONVOCATION CERTIFICATE**

1) Full Name of the Applicant (space should be given between First name, Surname & Last name)

2) Nationality

3) Date Of Birth

4) Father's Name

5) Mother's Name

6) Registration No.

7) Permanent Address

8) Pin Code

9) Year of Passing

10) Course:

## **DECLARATION**

I ..... S/o|D/o .....  
declare that all information furnished above by me is true and best of my knowledge.

Signature of the candidate

18. Whether failed or debarred from any of the previous examinations of the university: Yes / No.

17a. If yes, write down the semester \_\_\_\_\_, session \_\_\_\_\_ Roll No. and

Title: \_\_\_\_\_.

### Declaration by the Candidate:

Statements made above are true and correct and document(s) furnished along with this form are genuine to the best of my knowledge and belief. I declare that I have not been debarred from appearing in any examination due to disciplinary reasons during the period of my study in Alpha (ATMSI ). I have cleared all my dues to the College and submitted the soft-copy of my passport size photograph (or my photograph has been snapped by the College).

Date:

ATMSI Alpha institute

Full Signature of the candidate

alpha-institute@apl



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### Instructions:

1. Last date of submission of this form: 7 days before the date of convocation (without late fine), 3 days before the convocation (with late fine of Rs.1000/-)
2. Convocation Fees: a) For those receiving degree/diploma certificates in person at the convocation: Rs3,500/-  
b) For those receiving degree/diploma certificates on a date after the convocation: Rs3,750/-  
c) For those wishing to receive degree/diploma certificates by post: Rs3,750/-(including postal charges).
3. Fees to be paid **online** by using qr code scan or by sending the fees to  
UPI id ic:- alpha-institute@apl.

### Documents to be enclosed with this application form:

1. Final exam certificate
2. Attested copy of consolidated grade sheet (if applicable).
3. Original copy of provisional certificate (if applicable).
4. Identity Card